



Southville Primary PTA Meeting Minutes

Annual General Meeting 7th November 2023

In Attendance:

Helen Beach (Chair), Alex Leigh (Secretary), Emma McCormack (Secretary), Paula Mathis (Family Liaison), Sonia Adams (Vice Chair), Charlotte Todd Brady (Vice chair), Liz Newton (treasurer), Miss Munnings (Teacher rep), Susie Carnaby (Flamingo), Andy Bowman (Head Teacher), Robert Sharples, Vicky (Starfish), Steve wright (Puffins), Jen Gibson (Governors), Kate Yardley, Kirsty Whayman, Alana Pearson, Jodie P, Lucy Pook,

Chairs Introductions

Treasurer's Report for AGM 7.11.23:

Since the last meeting we have raised:

- £290.82 in donations from the welcome picnic,
- £1,784.35 from the Halloween Disco, and
- £30.68 in bank interest.

In the year to 31 August 2023 we have raised the following:

- * Welcome Picnic £220.61
- * Halloween Disco's £1,800.55
- * Winter Fair £6,410.04
- * Year 3/4 Carol's £102.23
- * Beginner's Ball £397.46
- * Quiz Night £345.90
- * Spring Disco's £1,582.32
- * May Fair £7,513.47
- * Easy Fundraising £129.30 (£3 less than last year)
- * Amazon Smile £132.38 (this has now stopped)
- * Tea Towels £616.19 (£207 less more than year)
- * Donations via Donate My School (now called Goodhub), Gift Aid payments and Charitable Giving £24.78

Southville Primary School PTA - Income & Expenditure 2022/23

01 September 2022 - 31 August 2023

Event Description	Income	Expend	Net
Opening Balance 2022/23			18,514.00
<u>EVENTS</u>			
Welcome Picnic Donations	232.39	(11.78)	220.61
	2,105.0		1,800.5
HALLOWEEN DISCO	0	(304.45)	5
	1,697.3		
COMEDY NIGHT	7	(739.16)	958.21

	8,772.0	(2,361.9	6,410.0
CHRISTMAS FAIR	0	6)	4
Year 3/4 carols	289.50	(187.27)	102.23
Beginners Ball	625.11	(227.65)	397.46
Quiz Night	821.10	(475.20)	345.90
	1,899.0		1,582.3
Spring Discos	7	(316.75)	2
	8169.7		7,513.4
Summer Fair	3	(656.26)	7
	24,611.	(5,280.4	19,330.
	27	8)	79

OTHER INCOME and EXPENDITURE

PTA insurance		(140.00)	(140.00)
PTA meeting refreshments / thank yous		(6.30)	(6.30)
Small Lottery Licence		(20.00)	(20.00)
Easy Fundraising	129.30		129.30
Bank account interest	218.36		218.36
Amazon Smile	132.38		132.38
Gift Aid	5.75		5.75
Donate my School	9.03		9.03
Charitable Giving	10.00		10.00
	1,825.4	(1,209.2	
Tea Towels	8	9)	616.19
<i>Crackers/wrapping paper for Christmas lunches</i>	405.10	(384.40)	20.70
		(1,500.0	(1,500.0
Year 6 leavers		0)	0)
Year End Treat		(882.00)	(882.00)
Year 6 money raised at May Fair		(64.00)	(64.00)
Scrap Store		(135.00)	(135.00)
Sports Day		(90.15)	(90.15)
Christmas Cards			0.00
Uniform Sale	110.11		110.11
Lantern Parade	105.50	(650.00)	(544.50)
		(2,923.2	(2,923.2
Southville: Theatre tickets		0)	0)
Southville Primary: L Etherington (Art Equip)		(416.98)	(416.98)
Southville Primary: Outdoor Play Equipment		(625.00)	(625.00)
Southville Primary: Food Room Equipment		(914.21)	(914.21)
Southville Primary: Arts Trail 22		(300.00)	(300.00)
Southville Primary: Duo Lingo Books		(300.00)	(300.00)
		(16,331.	(16,331.
Southville Primary: HAGS Equipment		44)	44)
Misc income/expenses (donations, etc)	10.00	(225.09)	(215.09)
	2,961.0	(27,117.	(24,156.
	1	06)	05)

	27,572	(32,397.	(4,825.	
Total 2022/23	.28	54)	26)	
				13,688
Closing Balance				.74
Cash Funds:				
	18,514.			
Cash funds 31 August 2022	00			
	(4,825.			
Excess of Receipts over Payments	26)			
	13,688.			
Cash funds 31 August 2023	74			
Cash Funds represented by:				
Current account	267.84			
	12,629.			
Deposit account	51			
Cash	791.39			
	13,688.			
	74			0.00

Between the bank account, savings account and cash we have approx. £15,400. However, of that we have £ £3,900 ring fenced for things previously agreed with school and we have also agreed to fund half of all Theatre Trip Tickets (approx. cost £3,000) . We have also already outlaid some expenditure towards the Christmas Fair. This leaves us with just under £8,500 for funding future school enrichment!

The current Natwest Bank signatories on the PTA bank account are Liz Newton, Helen Beach, Sonia Adams, Charlotte Todd-Brady, Caroline Bennett-Clark, Tarnjit Khera and Andrea Maguire. I would like to minute that as Andrea is not a parent at the school anymore she will be removed as a signatory following the AGM.

There is to be no change to our current Trustees - Helen Beach (chair of PTA), Andy Bowman (Head Teacher), Jen Gibson (Chair of Governors) and Tarnjit Khera (parent representative)

A big thank you to all the PTA from Andy Bowman and the governors.

Officers Roles Nominations:

Chair – Helen Beach
 Vice Chair – Charlotte Todd Brady and Sonia Adams
 Treasurer - Liz Newton
 Secretary - Alex Leigh and Emma McCormack

Everyone present at the meeting voted in favor of the above, as well as Kate Myers, Faye Johnson, Rachel Nott and Helen Donaldson who voted by proxy.

Andy Bowman – Funding Request:

The school is going to hold a two week 'Up Fest' style event in March 2024
Various artists are already happy to be involved:

Andy Council
Ollie T
Vanessa Scott
Farrah Fortnam

There will be lasting artwork left up at the school.
Live art happening with children being able to watch it being created.
The school would like the kids to create new name plaques for each animal class.

Artist Farrah Fortnam would like to design the back wall at Myrtle in the orchard as well as the wall on side of the school house at Merrywood!

Approx costs:

Andy council cost £1500 +
Farrah - £1000

Plus Materials and scaffolding
Possible £10,000?

PTA voted to contribute up to £10,000 and requested the children to be as involved as possible in the murals and class plaques.

November 10th - Comedy Night

Request for another shout out to sell tickets. Friends and family welcome, no children. Tickets on PTA events

Myrtle 7-11pm - Adults Only! Ticket prices are: £10pp
Liz Newton - running bar. Bristol Beer Factory/ plus wine. Kate Ploughman - supplying cheese boards.

November 26th - NEW EVENT - Wreath Making with Lucy

14 spaces left – book on PTA events

Christmas Cards

Seems to have been straight forward. Massive Thank you to Jess Swingler who led this.

December 2nd - Winter Fair

All classes have decided on stalls apart from Jellyfish.

Request for helpers on 1st Dec to sort through book & toys.

Donation dates will go out this week as well as raffle tickets.

Christmas tree sales are going well!

PTA not doing Xmas crackers this year, suggested by Miss Munnings that the kids make their own hats! PTA will fund resources.

Christmas events:

5th/6th Dec will be Christmas lunches at school, PTA will ask for volunteers soon.

Wed 6th Dec will be Carols for years 3 and 4.

Funding requests:

Artwork Drying racks X 3 (£125 each) Voted to buy

Subscription to 'The News Junior', First News or National Geo kids. Voted to fund this at both sites

Glockenspiel X 5 – voted to buy with ring fenced music money

£250 - £400 for bilingual and picture dictionaries – voted

Other requests:

Request from Paula to help with cooking days at school in February. Dates TBC

Karina Hall has offered to do the quiz.