



Southville Primary PTA Meeting Minutes

**** Wed 13 Sept ****

In attendance:

Helen Beach (Chair), Alex Leigh (Secretary), Sophie Munnings (Teacher), Rebecca Miller (Hedgehog/ Jellyfish), Yasmin Elderby (Hedgehog/ Jellyfish), Emma McCormack (Secretary), Steve Wright (Puffins), Lucy Rees (Bear/Kiwi), Katrina Phillips (Badgers), Susie Carnaby (Flamingos), Amy Steele (Honeybee), Sonia Adams, Charlotte Todd Brady. Caroline Bennet Clarke (Lemurs), Helen Donaldson, Lucy Pook, Kirsty Whayman, Laura Keedwell, Katherine, Paula Mathis, Jen Gibson.

Chairs Introductions

Welcome New Members and Teachers

Sophie Munnings - Introduced as new teacher rep.

Helen explained what criteria is required for funding requests to new members.

Treasurer's Report

Since the last meeting in June we have raised

- An additional £259.60 towards the May Fair (Match Funding via Mithi a year 6 parent from the John Laing Charitable Trust)
- Tea towels made £616.19
- Uniform Sale made £110.10
- £88.60 on bank interest
- £31.03 from Easy Fundraising and a donation made via Charitable Giving

Spending:

- £16,331.44 on the HAGS equipment at Merrywood (previously agreed to be spent)
- £90.15 on sports day refreshments
- £882 on the year end treat for all students
- £135 on scrap store membership

Between the bank account, savings account and cash we have approx. £13,700 However, we have approx £2,700 ring fenced for things previously agreed with school which leaves us approximately £11,000 for future enrichment.

Current dates, booked in and agreed with school, for 23/24 events are:

1. **September 23rd** - Welcome Picnic - New pre-school and Reception Parents - Merrywood 1pm-4pm - request for year 1 helpers & cakes (No Nuts/sesame) Request for pre-loved Uniform from Year 1. PTA put out games - hook a duck, free glitter tattoos and colouring station.
2. **October 19th** - Halloween Discos - Y1-Y6 - Myrtle Site 4 - 9pm - Inset day after! Tickets on sale soon. Running Team are: Helen Beach, Sonia Adams, Charlotte Todd Brady. Kirsty (Flamingos) to help.
3. **November 10th** - Comedy Night - Myrtle 7-11pm - Adults Only! Ticket prices are: £10pp - to agree.
Helen Beach - co-ordinating. Emma Phillimore - comedian co-ordinator & booker.
Agreed to pay them £250 as per last year. Liz Newton - running bar. Bristol Beer Factory sponsoring us/ plus wine. Kate Ploughman - supplying cheese boards. Tara Yapp- cheese board constructor!
4. **November 26th - NEW EVENT** - Wreath Making with Lucy / Clay Decorations - Myrtle - All Day - discussion on pricing TBC - Approx £30. Mulled wine bar, Mince pies / gingerbread men will be onsale. Clay Decorating: Emma McCormack / Charlotte Todd Brady / Helen Beach running workshop's (10am & 1pm) Additional volunteers required.
5. **December 2nd** - Winter Fair - Merrywood Site - 1-4pm. Will have a separate meeting to organise.
6. **May 18th** - Summer Fair - Myrtle Site - 1-4pm
7. Beginners Ball (reception year only) Date decided - **Thur 25th Jan 2024**- to check with school calendar. Bar for parents, Steve Ginnis to run the bar.
8. Quiz Night - **February 23rd 2024**
9. Spring Discos - March

Christmas Cards

Last year's Christmas card company has gone into liquidation, so we are owed money from last year's cards. New company found - 'School Christmas card company' - Jess Swingler to lead.

Funding requests

Request from both sites - Music systems for outside play which can also be used by PTA for events. £300 each

Voted to purchase these.

Enhance Muga Area - to make it multi use - Scooter ramps, wheeled toys.

Suggestion of a Mud kitchen - Prices to be researched.

Request from school to fund some additional musical instruments - prices and amounts to be discussed.

Christmas Carol Service for Years 3 and 4

PTA to serve mulled wine and mince pies. Date TBC- once date is confirmed.

No Lantern parade this year - potentially could use some of the funding normally used here for some other artistic idea?

Date of next meeting- Annual General Meeting:

Tues 7th Nov- 7pm - Myrtle Site