



Southville Primary PTA AGM Meeting Minutes

2nd November 2022

In Attendance:

- Helen Beach (PTA Chair)
- Alex Leigh / Emma McCormack (Co- Secretary)
- Liz Newton (Treasurer)

Helen Beach (PTA Chair / Leopard / Flamingo) Andy Bowman (Head), Paul Mathias (Family Liaison & Support), Alex Leigh (Penguins), Anna Harding -Clarke, Zoe Cullington (Falcon), Tara Yapp (Koala), Kata Komar (Pelicans), Liz Newton (Treasurer), Sonia Adams (Flamingo/ Heron) Emma McCormack (Leopards), Charlotte Todd Brady (Lion). Helen Donaldson (Butterflies), Lucy Pook (Badgers) Kate Myers (Honeybee / Seahorses), Katie Abercombie (Teacher), Caroline Bennet-Clarke (Kangaroo), Rebecca Schillabeer (Fox) Kirsty Whayman (Bear). Steve Ginnis (Octopus), Kate Ploughman (Kangaroo).

Treasurer's Report

Since the last meeting we have raised:

- £220.61 in donations from the welcome picnic,
- £1,790.55 from the Halloween Disco,
- £7.60 in bank interest, and
- £5.75 in gift aid payment in Donate My School Donations.

In the year to 31 August 2022 we have raised the following:

- Christmas Cards £797 (this is £150 more than last year)
- Balloon Race £1964 (this is less than last year)
- Christmas Tree Sale, Grotto and Mulled Wine £1,145.25
- Spring Disco's £1775.47
- Games Night £483.60
- May Fair £6,891.57
- Easy Fundraising £132.40 (£20 less than last year)
- Amazon Smile £145.97 (£2 more than last year)
- Tea Towels £823.85 (£80 less more than year)
- Donation of £1500 via John Laing Trust Zen's grandpa towards Library fittings
- Donate my School donations and Gift Aid payments £370.71

Ring Fenced Money:

£3,523 ring fenced from last year;

- the remainder of the Lorenzo Etherington donation
- money from John Laing Trust,
- money for outdoor play equipment
- music and money for food equipment raised in 2019

Agreed Funding:

- Christmas Fair (Raffle tickets)
- 50% Theatre Trip - all year groups
- £1500 Y6 Leavers

Meeting as per Agenda:

Nominations for Official Roles

- Helen Beach - voted in as Chair
- Charlotte Todd Brady & Sonia Adams voted in as joint Vice-Chairs
- Liz Newton voted in as Treasurer
- Alex leigh & Emma McCormack voted in as joint Secretaries

Removal of signatories from PTA accounts

- Verity Pitts & Lynda Keeys are no longer involved in the PTA.
- Charlotte and Sonia Adams to be added as the new signatories.

Opal Project

- New Opal estimate is currently £16,000.
- Parental Vote to be held to decide if the whole school community wants the play equipment.
- Helen Beach made it clear all parents need the opportunity to vote-date needs to be given in advance so we can get a wider school community vote rather than just those who attend regular meetings.
- This is especially due to the cost of the project, and that this funding is only benefitting the children at Merrywood.

Comedy Night Update

- Last push for ticket sales
- We now have enough volunteers for the bar.
- Cash only

Christmas Card Update

- We have had some queries re.cards but generally good feedback
- Shop shuts tomorrow (Thur 3rd Nov)

Christmas Fair Summary

- Date for the fair - 3rd Dec - 2 until 5pm at Merrywood site.
- Clear up to be scheduled into each class rotas, so school is 100% clean
- Christmas cracker cost to be kept at £1, Children will get crackers with their Christmas meal (Donated by PTA)
- RAFFLE TICKETS - to be sent home this week to sell.
- Class Hampers to be dropped at school on the Friday before the fair or on the day.
- Grotto tickets, Christmas trees and crackers available to buy on PTA events from now. (Christmas trees are £40 & £45)

Christmas Lunches

- Volunteers will be asked for on PTA events, when lunch times are decided by school.

Lantern Parade

- PTA will pay for year three to participate this year.
- Year three to make the lanterns in the last two weeks of term.

Beginners Ball

- Steve (rep for Octopus class) to organise.
- Parents and children will be able to purchase tickets
- £3 for parents and £5 for children.
- There will be a bar
- Liz Newton to get alcohol licence

Christmas Carol Service for Years 3 and 4

- PTA to serve mulled wine and mince pies.
- Date TBC- once date is confirmed Liz to get alcohol licence

French Pancake Day

- January 20th 2023 1.20pm-3pm
- PTA to ask for volunteers to help make the pancakes with the children on the day
- Helen to organise volunteers - will send message out after Christmas

Request for Year one costumes-

- Year one will be performing the same Christmas play as last year and would be grateful for donations of costumes from year two parents-
- Elf and reindeer costumes. Please can these be given to the office.
- Request to go out in newsletter
- Year 2 reps please ask their classes

Date of next meeting

Tuesday 10th Jan 2023

Southville Primary School PTA - Income & Expenditure 2021/22

01 September 2021 - 31 August 2022

Event				
Description	Income	Expend	Net	
Opening Balance 2021/22				11,495.88
<u>EVENTS</u>				
Welcome Picnic				
Donations	314.23	(30.00)	284.23	
T1 Non School uniform day	429.79		429.79	

<i>Christmas Trees, Grotto and Mulled Wine</i>	3,061.96	(1,916.71)	1,145.25
Balloon Race	2,000.00	(36.00)	1,964.00
Disco	2,409.47	(634.00)	1,775.47
Games Night	794.60	(311.00)	483.60
Summer Fair	7630.85	(739.28)	6,891.57
	16,640.90	(3,666.99)	12,973.91

OTHER INCOME

and

EXPENDITURE

PTA insurance		(128.00)	(128.00)
PTA meeting refreshments / thank you		(33.20)	(33.20)
Small Lottery Licence		(40.00)	(40.00)
Easy Fundraising	132.40		132.40
Bank account interest	4.92		4.92
Amazon Smile	145.97		145.97
Donate my School (including gift aid)	370.71		370.71
Donation from John Laing Trust	1,500.00		1,500.00
Tea Towels	1,997.71	(1,173.86)	823.85
Crackers/wrappi ng paper for Christmas lunches	426.80	(750.00)	(323.20)
Year 6 leavers		(1,500.00)	(1,500.00)
Year End Treat		(836.90)	(836.90)
Year 6 money raised at May Fair		(58.85)	(58.85)
Scrap Store		(125.00)	(125.00)
Sports Day		(165.50)	(165.50)
Christmas Cards	797.00		797.00

Lantern Parade	45.00	(600.00)	(555.00)
Library Plaque		(37.25)	(37.25)
Southville:			
Theatre tickets		(2,985.91)	(2,985.91)
Southville			
Primary: L			
Etherington		(601.32)	(601.32)
Southville			
Primary:			
Outdoor Play			
Equipment		(78.66)	(78.66)
Southville			
Primary: John			
Laing		(2,500.00)	(2,500.00)
Stamptastic	2.75		2.75
Misc income			
(donations, etc)	248.40	(13.00)	235.40
	5,671.66	(11,627.45)	(5,955.79)
Total 2021/22	22,312.56	(15,294.44)	7,018.12

Closing

Balance

18,514.00

Cash Funds:	
Cash funds 31	
August 2021	11,495.88
Excess of	
Receipts over	
Payments	7,018.12
Cash funds 31	
August 2022	18,514.00

Cash Funds
represented by:

Current account	2,939.86
Deposit account	15,009.77
Cash	564.37
	18,514.00

0.00

