

PTA Meeting 22/03/2022

In attendance: Helen Beach (Chair/ Butterfly and Kangaroo), Elspeth Steele (Vice Chair), Emma McCormack (Secretary), Liz Newton (Treasurer), Caroline Bennet Clark (Pelican and Honeybee), Tara Yapp (Hedgehog and Octopus), Anna Clarke (Honeybees and Leopards), Laura McFadden (Pelican and Kiwi), Natalie Sanfilipo (Lion and Puffins), Charlotte Todd Brady (Koala), Lucy Stockall (Badgers) Paula Matthias (Family Liaison) , Katherine Edwards (teacher rep), Kate Abercrombie (teacher rep),

Apologies: Alex Leigh (Leopards), Lucy (Starfish), Catharine Downes (Pelican), Jess Singler (Bears), Tarnjit Khera (Flamingo), Sonia Adams (Herons)

Topic	Discussion	Action
Treasurers report	<p>Discos are looking like it'll make somewhere around £1500 - final figures TBC</p> <p>Treasurer's Report</p> <p>Two bits of admin:</p> <p style="padding-left: 40px;">This is to minute that we will be adding Helen Beach as a signatory(Chair of PTA) to the PTA Natwest Bank Account.</p> <p>The AGM minutes included the accounts to 31.8.21. These are on the school website and Liz will be reporting them to the charity commission before our next meeting.</p> <ul style="list-style-type: none"> ● Christmas activities raised £3109.25 ● Christmas Card raised £797 ● We had a total of £45 donations to the £600 cost of the lantern parade, which we have now paid for. ● 47.15 from Amazon Smile, £40.62 from EasyFundraising, £2.75 from Stampstastic, £20.24 in Gift Aid, £9.48 from DonatemySchool ● We have spent £2985.91 on Christmas Shows, £601.32 of the Etherington donation for art supplies for both sites, £78.66 on outdoor play equipment at both sites, £2500 of our donations from the John Laing Trust on the fittings of the libraries and £37.25 on our library plaque! ● We have ring fenced £2464.83 (from previous pledges). ● We have approximately £11200 (plus disco proceeds) at the moment which leaves us with just under £8800 for funding future enrichment! <ul style="list-style-type: none"> ● <u>Helen Beach will be added to the Natwest account</u> 	Helen Beach to be added to the NatWest account asap
DISCO	<ul style="list-style-type: none"> ● Not a huge uptake on year 6 disco tickets but hopefully they'll be some last minute tickets! ● Reception: Amazing turnout with 79 children at the disco! 	More volunteers needed for year 6 disco and tidying up

	<ul style="list-style-type: none"> • Ticket sales going really well! • DJ will take song requests; so hopefully he'll be more popular! • On issue that came up was that at Merrywood there wasn't anywhere to escape from noise. Worth bearing in mind that some children may need a space/time to have some quiet time. The intervention room can be used at Myrtle for children needing some quiet time • Hopefully next year we can combine years again so timeslots are not as late 😊 	
LIBRARY	<p>The launch was great and library is amazing!</p> <p>Waiting for a quote for a canopy outside of the library so they can sit and read outside. This can also be used for a quiet area to read in class time.</p> <p>Discussion re further donations for books: Benched until we know full funding requests from Merrywood Library once it's all be catalogued.</p> <p>Suggestions</p> <ul style="list-style-type: none"> • Non uniform day to ask for donations to then go towards books 	<p>Volunteers needed for Merrywood library (under supervision from teachers to begin with) to catalogue the books</p> <p>Savi to send Helen quote for PTA to pay for the canopy</p>
FRENCH DAYS	<ul style="list-style-type: none"> • Friday 20th^t May- KS2 Pancake French Day • June- French Day across the school- parents will be asked to give a voluntary donation and PTA to pay the shortfall-hoping it will be about £1,100 	<p>Volunteers needed to help with pancake day</p>
Games Night	<ul style="list-style-type: none"> • Toyville to help run a games night for free! • Toyville will have a store/games to buy • An Alcohol license is needed • 6th May 	<p>Helen and Elspeth to meet with Toyville to organize. Elspeth to organize and run.</p> <p>Volunteers needed to help and run the bar on the night- Tara has volunteered</p> <p>Liz to organise alcohol license</p>
FILM Night	<ul style="list-style-type: none"> • A license is needed to run a film and it's really expensive. • Other licenses being explored 😊 • A film could be shown linked to their topic then it's free as its educational! • If ok then could be for parent film nights and children film nights. • Children would like to come in their PJs and sleeping bags with popcorn and drinks. • We could sell 'snack bundles' to make more money. 	<p>Helen to feedback next meeting when further options have been explored</p>

<p>Year 6 Hoodies and Year Books</p>	<ul style="list-style-type: none"> ● Every year for Year 6 to be given £500 per class to then decide how to use the money and Year 6 to organize. Could be different to hoodies and year books. ● Any extra money parents to contribute voluntarily. Children on PP will have costs covered. 	<p>Laura and Natalie to continue organizing this year.</p> <p>Y6 Committee to ask for an email to be sent out to year 6 with reminders to add information for year books.</p> <p>Year 6 committee to send Liz invoice and be paid.</p> <p>Paula to put a note out on Pupil Asset as a reminder</p>
<p>SUMMER FAIR</p>	<ul style="list-style-type: none"> ● Sunday 22nd May 2022 ● Committee ● Request to contact the Somali Community for a stall. ● Team needs to organize each class to run a stall. Class rep to organize volunteers for their stalls. ● Team to ask external people to come and do stalls (they will be charged £20 to do a stall) ● Needs a lottery license for hampers/raffle ● Andy Bowman has agreed to go in the stocks for children to throw water at him ! ● Suggestions: <ul style="list-style-type: none"> ○ Helen Reid to do some music e.g. choir performance ○ Strawberry and Prosecco stall ○ Candyfloss machine ○ Café ○ Second Hand Uniform Stall ○ Second Hand Toy Stall (two classes to run). 	<p>Alex Leigh, Helen Beach, Natalie Sanfilippo, Elspeth Steele, Tara Yapp to be part of the team 😊</p> <p>Helen to make spreadsheet of stalls</p> <p>Class Reps to get their classes to sign up to a stall and to sort out shifts</p> <p>Liz to do the float for each stall</p>
<p>Lost Property</p>	<ul style="list-style-type: none"> ● Second Hand Uniform to be sold at summer fair ● Uniform stall can be done at welcome talk to new Reception children ● Lost Property Boxes- dependent on the new OPAL plans and where stuff is going in the playground 	<p>Helen to ask if she can include this in the welcome pack and sell at Reception Welcome Talk.</p> <p>Helen to update when new OPAL plans are implemented.</p>
<p>MEN in the PTA</p>	<ul style="list-style-type: none"> ● Catherine Downer is leading on this. ● 60 responses so far (?) ● Catherine Downer to send Helen information from the questionnaire asap. ● Men are represented at all the events at the moment and they are happy to volunteer. They are not yet represented at the PTA meeting. 	<p>Catherine Downer to send Helen information and to be discussed at next meeting</p>

OPAL project	<ul style="list-style-type: none">● Helen is hoping to have some quotes from Andy for the outdoor furniture to purchase for Myrtle site.● Next meeting for OPAL 30th March 2022 so hope to have more information then.	Helen to update next PTA meeting.
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Next PTA Meeting: Thursday 12th May 2022 @ 7.30pm