

PTA Zoom Meeting – Thursday 04 November 2021

AGM

Attendees:

School – Andy Bowman (Headteacher), Katherine Edwards (Lion Class Teacher), Katie Abercrombie (teacher) & Paul Mathias (family liaison & support)

PTA and Governors – Tarnjit Khera (Flamingo & Kiwi), Charlotte Todd Brady (Fox & Koala), Elspeth Steel (Honeybee & Jellyfish), Liz Newton (Falcon & Kangaroo) & Jen Gibson (Honeybee, Jellyfish & Chair of Governors) , Helen Beach (Kangaroo & Butterfly), Alex Leigh (Kangaroo & Leopard), Anna Clarke (Honeybee & Leopard), Mithila Shafiq (yr4), Kate Myers (Falcon), Andrea Maguire, Emma McCormack (Kangaroo & Flamingo), Sonia Adams (Heron), Lucy Stockall, Shkelzen, Sarah Smith, Bahadir & Laura

Apologies – Sophie Abrahams, Ali McKerrow, Yasmin Elderby, Rebecca Miller & Jacqueline Perkinsaura

1. The minutes from the last meeting were approved.
2. Chair's report

Despite having no in person events since the school quiz night in February last year, the PTA still raised more money than it spent. The non-uniform days and virtual balloon races with hamper prizes worked well, they raised lots of money and didn't require much effort to run.

3. Treasurer's Report

Since our last meeting we have raised:

- £284.23 in donations from the two welcome picnics
- £429.79 from the non-school uniform day
- £117.82 from donations via *donatemyschool*
- £118.49 gift aid from all donations so far to donate my school
- Donation of £46.55 from L&M Jones.

Since the last AGM we have raised:

- Christmas Cards £644.50 (this is £100 more than last year)
- Balloon Race £2761
- Christmas Tree Sale £970.16
- Kite Race £2252.84
- Easy Fundraising £154.68 (£7 more than last year)

- Amazon Smile £143.61 (£80 more than last year)
- School Photos £332.60
- Tea Towels £902.54 (£310 more than last time)
- Donation of £1000 via Zen's Grandpa towards Library fittings
- Non School Uniform Day £807.57

Between the bank account, savings account and cash we have approx. £12,000. However, of that we have £3,722 ring fenced from last year (the remainder of the Lorenzo Etherington donation, money from John Laing Trust and money for outdoor play equipment). This leaves us with just over £8000 for funding future school enrichment!

The PTA accounts can be found in Annex 1

4. The new PTA committee was elected! Helen Beach is chair, Elspeth Steel is vice chair, Liz Newton remains the treasurer and Alex Leigh and Emma McCormack become joint secretaries. Huge thanks to Tarnjit and Charlotte for their hard work over the last two years as chair and vice chair.
5. Event/Activity Updates:
 - i. All the **Christmas card** artwork has gone to Chameleon Create and the shop opens between 8-15 November. Class reps should remind parents of the short shop opening window. Any code issues should be raised directly with Chameleon, all artwork should have children's first name on the back. ***Next year Mithi will ask the teachers to produce a list of children's names and corresponding codes.***
 - ii. **Christmas shows** are currently being booked for all years. Andy Bowman and team are carefully selecting age appropriate shows and will include an update in the next newsletter.
 - iii. Good progress is being made with this year's **Christmas event** (tree and crack sales and Santa's grotto). Helen has found a grandparent Santa! ***Helen to investigate getting Santa a DBS check***, meaning elves don't need to be in the grotto the whole time. Helen has bought 84 books for presents and is compiling a list of volunteers for the day, to sell the trees, wrap the presents and serve the mulled wine. ***Elspeth volunteered to buy the ingredients and make the mulled wine.*** Urns are being borrowed from one of the parents.
 - iv. The **virtual balloon race** is scheduled between the 5-12 Dec and classes are being asked to have their hampers ready by 23 Nov. It would be good to know what the PTA funds are going towards, everyone agreed that parents were more likely to donate if it was clear what the money was being spent on.
 - v. ***Andy Bowman and team to look into the school Christmas lunches and the possibility of having parents in to help serve.***

- vi. The **library** will open in March to coincide with world book day. A series of fundraising events such as bookmark making and book donations can be done at the launch.
- vii. Paula asked for help with present wrapping and with crepe making day in Jan
- 6. The next big focus for PTA funds will be around play, Andy Bowman will update the PTA shortly.
- 7. The new trustees were elected as follows Jen Gibson (chair of governors), Helen Beach (PTA chair), Katherine Edwards (teacher rep) and Tarnjit (parent rep).
- 8. The next PTA meeting will be held in person on Wednesday 12th January at the Myrtle Site at 730pm.

Annex 1

Southville Primary School PTA - Income & Expenditure 2020/21

01 September 2020 - 31 August 2021

Event Description	Income	Expend	Net
Opening Balance 2020/21			34,901.41
<u>EVENTS</u>			
Balloon Race	2,785.00	(24.00)	2,761.00
Christmas tree Sale	3,065.00	(2,094.84)	970.16
Non School uniform day	807.57		807.57
Kite Race	2,288.84	(36.00)	2,252.84
	8,946.41	(2,154.84)	6,791.57
<u>OTHER INCOME and EXPENDITURE</u>			
PTA insurance		(123.00)	(123.00)
PTA meeting refreshments / thank yous	39.94	(23.50)	16.44
Easy Fundraising	154.68		154.68
Bank account interest	2.24		2.24
Amazon Smile	143.61		143.61
Benevity Donation	75.00		75.00
Donation from Zen's grandpa	1,000.00		1,000.00
Tea Towels	1,885.00	(982.46)	902.54
Gardening Club			
Crackers for Christmas lunches	766.71	(977.76)	(211.05)
Year 6 "yearbooks"		(1,044.00)	(1,044.00)
Year End Treat		(972.37)	(972.37)

