



19th July 2021

Dear parents and carers,

Following the updated government guidance, in September we will be returning to our pre-COVID timings for the start and end of the school day. We have planned a few changes that we hope will allow things to run more smoothly. Please see the tables and maps below for information about where and when different year groups will be dropped off and collected. We will ensure there are extra staff to support parents and children, particularly at the start of the year whilst getting used to the changes.

You will see that parents and carers of children in years 1-4 will not be coming onto site at drop off, but will be coming onto site when collecting children at the end of the day. Year 5 and 6 children will be dropped off and collected at the MUGA gate; at the end of the day their class teacher will dismiss them, giving you the opportunity for a quick conversation if needed.

Reception parents and carers will be coming in the gate on Merrywood Rd with their children, before leaving through the gate on Milford St. This one-way system should allow for a smooth start to the day whilst giving you time to help settle your child.

Nursery parents and carers will be coming onto site with their children. They will enter and exit through the gate on Milford St.

These arrangements are subject to government guidance, and will be reviewed if this changes.

Merrywood Site

Year Group	Start		End	
	Time	Location	Time	Location
Nursery	9:00	Gate C (Milford St) Bring children onto site	3:00	Gate C Come onto site to collect children
Reception	8.45 - 8.55	Enter at Gate B (Merrywood Rd). Drop child and leave through Gate C (Milford St).	3:30	Enter Gate B, collect child and leave through Gate C (Milford St)
Year 1	8.45 - 8.55	Gate A (Stackpool Rd) Drop child off at the front gates and they will join their class line.	3:30	Enter through gate A and come onto site. Collect child from outside their classroom.

Year 2	8.45 - 8.55	Gate A (Stackpool Rd) Drop child off at the front gates and they will join their class line.	3:30	Enter through gate A and come onto site. Collect from the following points: <ul style="list-style-type: none"> • Flamingo point D • Falcon point E • Fox parents to walk around past the pond to collect from point F.
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Myrtle Site

Year Group	Start		End	
	Time	Location	Time	Location
Year 3	8.55	Gate A Drop child off at the side gate near the school entrance. The children will walk in and line up outside the library to be collected by their teacher.	3:15	Enter through gate A and come onto site. Walk around to the year 3 classrooms. Collect children from outside their classroom doors.
Year 4	8.55	Gate A Drop child off at the side gate near the school entrance. Children will line up outside their classrooms.	3:15	Enter through gate A and come onto site. Collect children from their classroom doors.
Year 5	8.55	Gate B Drop children off at the MUGA gate.	3:15	Pick children up at gate B
Year 6	8.55	Gate B Drop children off at the MUGA gate.	3.15	Pick children up at gate B

